



Connecting Older Adults with Community-based Resources and Options

**AgeOptions Fatality Review Board Team
Thursday, April 14th, 2016
Open Session – Meeting Minutes**

Attendees:

Clarissa Palermo – Cook County State’s Attorney (Chair)
Sharon Foy – Stickney Public Health District (Co-Chair)
Chief James Episcopo – Brookfield Police Department
Jon Hofacker – AgeOptions
Samantha Schoonover – Suburban Access, Inc.
Cheryl Seley – Kenneth Young Center
Diane Slezak – AgeOptions
Katie Walsh – Cook County Sheriff Department
Holly Zielke – Illinois Department on Aging
Dr. John Gates – Cook County Medical Examiner’s Office
Elizabeth Rivera – Aging Care Connections (Presenter)
Sargent Jim Hennelly – Cook County Sheriff Department (Presenter)
Peggy Holmes – City of Chicago, DFSS (Guest)
Alice Hayes – Illinois Department on Aging (Guest)

Absent:

Dr. Eimad Zakariya – Cook County Medical Examiners
Dr. Kiran Joshi – Cook County Department of Public Health
Roslyn Lennon – Vanguard West Suburban Hospital
Yolanda Collins – Cook County Sheriff Police Department
Andre Blue – Cook County Sheriff Police Department

Meeting Minutes:

I. Call to Order

- a. Chair Clarissa Palermo called the meeting to order at 2:37pm.
- b. Roll Call/Introductions

II. Review of the Meeting Agenda

- a. Chair Clarissa Palermo moved to approve the meeting minutes for February
- b. Jim Hennelly seconded the movement. Agenda was approved

III. Review of February 11th, 2016 Meeting Minutes

- a. Chair Clarissa Palermo moved to approve the minutes.
- b. Jim Hennelly seconded the movement.
- c. Minutes were approved without changes.

IV. Review of Team Member Roles

- a. Jon Hofacker spoke about adding a home health agency member to the team.
- b. Diane Slezak suggested that anyone with a connection send names and info to her.

V. Old Business

- a. Photos from the Illinois Hospital Association
 - i. Waiting to hear back about adopting a uniformed policy on taking photographs in the hospital.
- b. Memorandum of Understanding
 - i. Jon Hofacker has been reaching out to other agencies about what currently exists with these memorandums. Will meet with them on May 10th for a quarterly meeting and will discuss the potential of doing this.
 - ii. APS supervisors would then send out high profile cases on a monthly basis to local law enforcement.
- c. Fatality Review Advisory Council
 - i. Diane Slezak is serving in this role temporarily.
 - ii. Diane Slezak attended the last meeting.

VI. New Business

- a. Medical Examiner was able to get the new policy approved for expected abuse cases.
 - i. Holly Zielke indicated that this is something that we should report this policy change to the state of Illinois.
- b. Holly Zielke stated that we should report the change of language to the hotlines.
 - i. If the person is deceased at the time of intake we do not investigate, we hand it off the medical examiner's office, and they will investigate.
 - ii. Jim Hennelly explained that if someone dies outside of a hospital or hospice, police are always called to instigate and the Medical Examiner is contacted regardless.
 - iii. This ultimately alerts APS when one of their clients is deceased.

VII. Chair Clarissa Palermo moved to close the open session.

- a. Jim Hennelly seconded the movement.
- b. The Open Session closed at 2:54pm.

VIII. Call to Order (Re-Open the Meeting)

- a. Co-Chair Sharon Foy called the open meeting to order at 3:53pm.

IX. Review of Future Meeting Dates

- June 9th, 2016 at 2:30pm
- August 11th, 2016 at 2:30pm

X. Adjournment

- a. Jim Hennesly seconded the movement.
- b. The meeting closed at 3:53pm.