Attendees:

Clarissa Palermo – Cook County State’s Attorney (Chair)
Sharon Foy – Stickney Public Health District (Co-Chair)
Chief James Episcopo – Brookfield Police Department
Jon Hofacker – AgeOptions
Samantha Schoonover – Suburban Access, Inc.
Cheryl Seley – Kenneth Young Center
Diane Slezak – AgeOptions
Katie Walsh – Cook County Sheriff Department
Holly Zielke – Illinois Department on Aging
Dr. John Gates – Cook County Medical Examiner’s Office
Elizabeth Rivera – Aging Care Connections (Presenter)
Sargent Jim Hennelly – Cook County Sheriff Department (Presenter)
Peggy Holmes – City of Chicago, DFSS (Guest)
Alice Hayes – Illinois Department on Aging (Guest)

Absent:

Dr. Eimad Zakariya – Cook County Medical Examiners
Dr. Kiran Joshi – Cook County Department of Public Health
Roslyn Lennon – Vanguard West Suburban Hospital
Yolanda Collins – Cook County Sheriff Police Department
Andre Blue – Cook County Sheriff Police Department

Meeting Minutes:

I. Call to Order
   a. Chair Clarissa Palermo called the meeting to order at 2:37pm.
   b. Roll Call/Introductions

II. Review of the Meeting Agenda
   a. Chair Clarissa Palermo moved to approve the meeting minutes for February
   b. Jim Hennelly seconded the movement. Agenda was approved
III. **Review of February 11th, 2016 Meeting Minutes**

   a. Chair Clarissa Palermo moved to approve the minutes.
   b. Jim Hennelly seconded the movement.
   c. Minutes were approved without changes.

IV. **Review of Team Member Roles**

   a. Jon Hofacker spoke about adding a home health agency member to the team.
   b. Diane Slezak suggested that anyone with a connection send names and info to her.

V. **Old Business**

   a. Photos from the Illinois Hospital Association
      i. Waiting to hear back about adopting a uniformed policy on taking photographs in the hospital.

   b. Memorandum of Understanding
      i. Jon Hofacker has been reaching out to other agencies about what currently exists with these memorandums. Will meet with them on May 10th for a quarterly meeting and will discuss the potential of doing this.
      ii. APS supervisors would then send out high profile cases on a monthly basis to local law enforcement.

   c. Fatality Review Advisory Council
      i. Diane Slezak is serving in this role temporarily.
      ii. Diane Slezak attended the last meeting.

VI. **New Business**

   a. Medical Examiner was able to get the new policy approved for expected abuse cases.
      i. Holly Zielke indicated that this is something that we should report this policy change to the state of Illinois.
   b. Holly Zielke stated that we should report the change of language to the hotlines.
      i. If the person is deceased at the time of intake we do not investigate, we hand it off the medical examiner’s office, and they will investigate.
      ii. Jim Hennelly explained that if someone dies outside of a hospital or hospice, police are always called to instigate and the Medical Examiner is contacted regardless.
      iii. This ultimately alerts APS when one of their clients is deceased.

VII. **Chair Clarissa Palermo moved to close the open session.**

   a. Jim Hennelly seconded the movement.
   b. The Open Session closed at 2:54pm.
VIII. Call to Order (Re-Open the Meeting)

a. Co-Chair Sharon Foy called the open meeting to order at 3:53pm.

IX. Review of Future Meeting Dates

- June 9th, 2016 at 2:30pm
- August 11th, 2016 at 2:30pm

X. Adjournment

a. Jim Hennelly seconded the movement.
b. The meeting closed at 3:53pm.