



Connecting Older Adults with Community-based Resources and Options

**AgeOptions Fatality Review Board Team
Thursday, June 9th 2016
Open Session – Meeting Minutes**

Attendees:

Clarissa Palermo – Cook County State’s Attorney (Chair)
Dr. Kiran Joshi – Cook County Department of Public Health
Jon Hofacker – AgeOptions
Samantha Schoonover – Suburban Access, Inc.
Cheryl Seley – Kenneth Young Center
Diane Slezak – AgeOptions
Katie Walsh – Cook County Sheriff Department
Holly Zielke – Illinois Department on Aging
Dr. Benjamin Soriano – Cook County Medical Examiner’s Office
Sarah Stein – AgeOptions
Paul Bennett – Next Level Health, Illinois
Bianca Ingwersen – Oak Park Township (*Guest*)

Absent:

Sharon Foy – Stickney Public Health District (Co-Chair)
Chief James Episcopo – Brookfield Police Department
Dr. John Gates – Cook County Medical Examiner’s Office
Dr. Eimad Zakariya – Cook County Medical Examiners
Roslyn Lennon – Vanguard West Suburban Hospital
Andre Blue – Cook County Sheriff Police Department

Meeting Minutes:

- I. Call to Order**
 - a. Chair Clarissa Palermo called the meeting to order at 2:44pm.
 - b. Roll Call / Introductions

- II. Review of the Meeting Agenda**
 - a. Chair Clarissa Palermo moved to approve the agenda dated June 9th 2016.
 - b. Jon Hofacker seconded the movement. Agenda was approved

III. Review of April 14th, 2016 Meeting Minutes

- a. Holly Zielke confirmed a revision to the spelling of Alice Hayes.
- b. Chair Clarissa Palermo moved to approve the minutes.
- c. Jon Hofacker seconded the motion. Minutes were approved without changes.

IV. Organizational Items

- a. Membership Attendance and Recruitment
 - i. The Fatality Review Team Manual states that members are required to attend 50% of the scheduled meeting to remain active. New members in health/hospitals will be contacted as well as a new contact in the Cook County Sherriff Department.
- b. Case Selection Support
 - i. Jon Hofacker requested assistance in potential cases to review and cases to pull from non-APS sources such as the Medical Examiner Officer and Law Enforcement. Many potential cases have a pending status in investigation or the courts and cannot be used until a later date. Staff turnover has also played a factor in reaching presenters for cases as well.
 - ii. Case Criteria
 1. Victim must be 60+ years in age or 18-59 with a disability.
 2. Victim must primarily reside in a community setting.
 3. Allegations should include Abuse, Neglect, or Exploitation.
 - iii. Clarissa Palermo and Katie Walsh volunteered cases for future use.

V. Old Business

- a. Illinois Hospital Association – Member Survey
 - i. Survey responses were collected with minimal feedback provided by respondents. Future efforts to reengage will continue as well as the collection of sample policy examples from local hospitals and comparisons to child abuse hospital protocol.
- b. February 2016 - Case Follow Up
 - i. The APS supervisor from this previous case coincidentally will be transitioning to the same hospital we have been trying to get in contact with regarding their policy on ANE. Jon Hofacker will establish contact her in July.

VI. New Business

- a. No suggestions were made to the team.

VII. Chair Clarissa Palermo moved to close the open session.

- a. Jon Hofacker seconded the movement.
- b. The Open Session closed at 3:08pm.

VIII. Call to Order (Re-Open the Meeting)

- a. Clarissa Palermo called the open meeting to order at 4:01pm.

IX. Review of Future Meeting Dates

- August 11th 2016 - 2:30pm
- October 13th 2016 - 2:30pm
- December 8th 2016 - 2:30pm

X. Adjournment

- a. Paul Bennett seconded the movement.
- b. The meeting closed at 4:02pm.