



Connecting Older Adults with Community-based Resources and Options

Date: October 17, 2024

Re: Notice of Funding Availability:
FY 2026-2028 Request for Proposals – Adult Protective Services

This notice is being sent to all organizations that currently receive funding through AgeOptions, to all organizations on AgeOptions' "Funding Opportunities" distribution list and more widely through AgeOptions newsletter subscribers.

This notice of available grant funding is for the **Illinois Adult Protective Services Program** for suburban Cook County.

Adult Protective Services (APS) is a social services program to support older adults (age 60 and over) and adults (age 18-59) with disabilities experiencing abuse, neglect, self-neglect, or financial exploitation. APS programs investigate reports of maltreatment; provide support and, in some cases, case-management; and connect those facing abuse to a variety of protective, emergency, and support services.

The service provider must adhere to the Illinois Department on Aging's Adult Protective Services Standards and Procedures. For further information about the program, visit our webpage: <https://www.ageoptions.org/resources/adult-protective-services/>

Successful applicants must comply with all applicable pre-qualification requirements including, but not limited to, current SAM (System for Award Management) registration and Unique Entity ID, acceptable fiscal management/fiscal stability, good standing with the Secretary of State and are not on any Debarred/Suspended/Stop Payment/Excluded Parties listings.

AgeOptions is the Area Agency on Aging for suburban Cook County and the Regional Administrative Agency for the Adult Protective Services program for suburban Cook County. As such, AgeOptions has been designated by the Illinois Department on Aging (IDOA) to send out a Request for Proposal (RFP) and make recommendations for funding to the IDOA. IDOA will make the final decision for funding and provide a purchase of services contract with the selected Adult Protective Services Provider Agencies.

This notice is an official statement that AgeOptions will seek proposals for the above referenced services to be provided in portions of suburban Cook County, Illinois. The complete Request for Proposal (RFP) will be issued on December 2, 2024 per the proposed timeline detailed below.

AgeOptions is seeking proposals from public or not-for-profit organizations for service provision in Fiscal Year 2026. Contracts will run from July 1, 2025 to June 30, 2026. The Illinois Department on Aging may offer two, one-year renewals for the above

referenced service to be provided in suburban Cook County, Illinois: FY 27 (July 1, 2026 – June 30, 2027), and FY 28 (July 1, 2027 – June 30, 2028).

Application Service Areas

Applicants may apply to serve an entire bundles service area (preferred) or specific township(s) within a bundled area.

	Service Areas
1	Leyden, Lyons, Norwood Park and Riverside Townships; and Villages of LaGrange Park and Brookfield (bundle preferred); or individual townships:
1a	Leyden Township
1b	Lyons Township
1c	Norwood Park Township
1d	Riverside Township
2	Elk Grove and Schaumburg Townships (bundle preferred); or individual townships:
2a	Elk Grove Township
2b	Schaumburg Township
3	Evanston, Maine, New Trier, Niles and Northfield Townships (bundle preferred); or individual townships:
3a	Evanston Township
3b	Maine Township
3c	New Trier Township
3d	Niles Township
3e	Northfield Township
4	Oak Park and River Forest Townships (bundle preferred); or individual townships:
4a	Oak Park Township
4b	River Forest Township
5	Lemont, Orland, Palos and Worth Townships (bundle preferred); or individual townships:
5a	Lemont Township
5b	Orland Township
5c	Palos Township
5d	Worth Township
6	Berwyn and Cicero Townships; and Proviso Township excluding Villages of LaGrange Park and Brookfield (bundle preferred); or individual townships:
6a	Berwyn Township
6b	Cicero Township
6c	Proviso Township
7	Stickney Township

Letter of Interest

For planning purposes, agencies interested in applying for this funding opportunity are encouraged to email RFP@ageoptions.org by November 30, 2024 to indicate their interest. Applicants who indicate interest are not obligated to apply. Applicants who do not indicate interest ahead of time may still apply.

Emails should include the following information:

- Subject Line: “APS RFP Interest”
- Body of email should include the name and contact information to send the application, the name of your agency and the service area(s) they plan to apply to serve.

Application

Applications will be released on December 2, 2024 to any agency that submitted an email indicating interest prior to November 30, 2024.

If your organization did not submit a Letter of Interest and wants to request an application after November 30, 2024, send an e-mail to RFP@ageoptions.org with the following information:

- Subject Line: “*APS application request*”
- Body of email should include the name and contact information to send the application, the name of your agency and the townships they plan to apply to serve.

Applicants need to review all materials upon receipt of the application to ensure that requirements are understood. AgeOptions reserves the right to issue clarifications of any of the requirements outlined in these documents. Such clarifications will be binding on all applicants.

Applications are due via e mail to RFP@ageoptions.org on Wednesday, January 15, 2025 by 5:00 PM CT. All applications should have the subject line: “APS Application FY2026.”

Technical Assistance

Webinar: Please plan to join us for a technical assistance webinar (Zoom) session on **Tuesday, December 3, 2024 from 1:30-3:30 PM CT** to learn more about the RFP process. Registration is required. Please [Click here to register](#) in advance.

Ongoing Technical Assistance: AgeOptions staff will provide ongoing Technical Assistance by way of responding to questions. Submit questions in writing to rpf@ageoptions.org through Wednesday, January 15, 2025 at 4:00 PM CT.

Each Friday beginning December 6, 2024, AgeOptions will distribute a summary “FAQ” of the written questions and the corresponding responses. In fairness to all applicants, each FAQ will be distributed to all interested organizations (those who have submitted a

Letter of Interest, and those who later request an application). AgeOptions will not identify the source of the question in our posting.

The final FAQ will be distributed on January 10, 2025. After that point, AgeOptions will respond to questions to the inquiring organization as needed and as time permits until the Technical Assistance deadline. **Technical assistance will be available only until Wednesday, January 15, 2025 at 4:00 p.m. CST.**

Applications will not be reviewed prior to submission, but reasonable questions on applications, service criteria, standards and service areas will be addressed by an AgeOptions staff member upon request and as time permits.

Application Review Information

Non-responsive Applications: All incomplete applications or otherwise non-conforming applications will be deemed non-responsive to the solicitation announcement and will not be considered for funding.

Review Criteria: Applications are reviewed using uniform review criteria to ensure an unbiased review process. AgeOptions may, during the application review process, require additional or corrected information from an applicant. During the competitive process, AgeOptions may conduct a site visit; speak with applicant staff; or require a special presentation from applicants.

Non-Discrimination Statement

AgeOptions does not discriminate in admission to program or treatment of employment in programs or activities in compliance with the Illinois Human Rights Act; Section 504 of the Rehabilitation Act; The Age Discrimination Act; the Age Discrimination in Employment Act; and the U.S. and Illinois Constitution. If you feel you have been discriminated against, you have the right to file a complaint with the Illinois Department on Aging. For information, call 1-800-252-8966 (voice and TDD) or contact the AgeOptions Civil Rights Coordinator at 708-383-0258.

Timeline

Activity	Date
Notice of Funding Availability published	October 17, 2024
Letter of Interest Due (optional)	November 30, 2024
RFP and Application Issued	December 2, 2024
Technical Assistance Session	December 3, 2024 (1:30 PM CT)
Applications due to Reports@AgeOptions.org	January 15, 2025 (5:00 PM CT)
AgeOptions submits funding recommendation to IDOA	February 14, 2025
Contract released by IDOA	Around June 1, 2025
Service Begins	July 1, 2025

Questions?

Please e-mail RFP@ageoptions.org with “*APS RFP Question*” in the subject line.