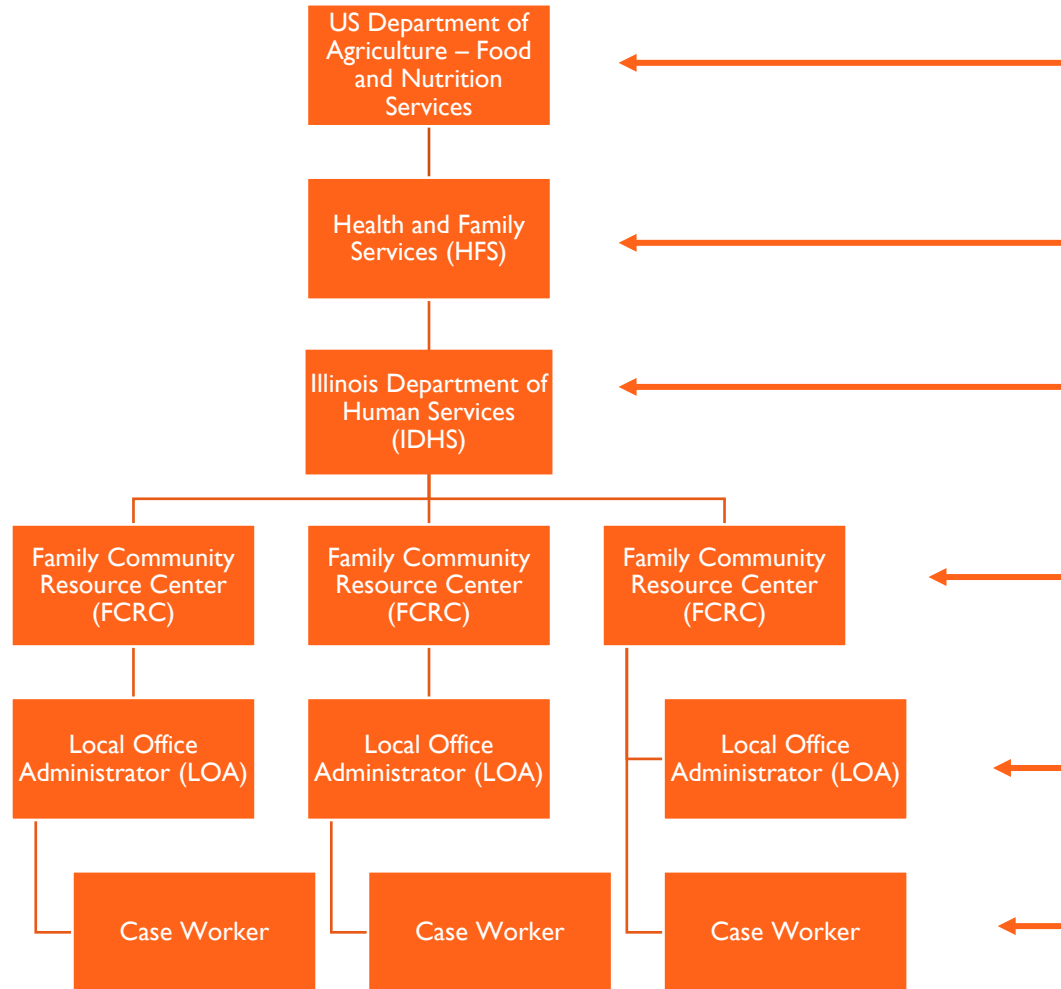


Key Government Stakeholders



USDA FNS – federal dept that regulates SNAP, authorizes and monitors retailers

HFS - the state government body making policy decisions

IDHS - the government body that administers the benefit and processes the applications

FCRCs are a subsection of IDHS, often referred to as the 'local public aid office'. This is the physical place that an application gets sent and processed.

Local Office Administrators run the local office, similar to an office manager.

Case workers receive applications and approve or deny benefit applications.



2025 Income Limits

Household Size	Maximum Allotment	Gross Income	Gross Income (Qualifying Member)
1	\$292.00	\$2,071.00	\$2,510.00
2	\$536.00	\$2,811.00	\$3,406.00
3	\$768.00	\$3,551.00	\$4,303.00
4	\$975.00	\$4,290.00	\$5,200.00
5	\$1,158.00	\$5,030.00	\$6,096.00
6	\$1,390.00	\$5,770.00	\$6,993.00



What counts as income?

Earned Income	Unearned Income
Salary or hourly wages	Cash assistance (AABD, TANF)
Self-employment	Social Security – Survivors, Disability, and Retirement
Money received from “odd jobs”	Supplemental Security Income
Rental property	Any money received from family and friends that is not expected to be repaid
Money from on-the-job training	Unemployment Insurance
	Child Support
	Pensions



Special Situations

Special Situation	Policy	Citation
Mixed Eligibility Household (not everyone in the household is eligible due to citizenship)	Mixed eligibility households may still be able to get SNAP. Please refer to attached GCFD training for instructions.	Greater Chicago Food Depository, 2024, <i>SNAP & Medicaid: Application Assistance Training</i> . PDF in toolkit.
Students of Higher Education	Students of higher education between 18-50 years old must be working an average of 20 hours a week or be approved for work study to qualify for SNAP. Other unique circumstances may also be relevant; see the attached WAG for full details.	https://www.dhs.state.il.us/page.aspx?item=13275
Survivors of Domestic Violence	Survivors who have fled are eligible to receive SNAP benefits even if included in a current SNAP case with the abuser. Entitled to additional privacy protections.	Greater Chicago Food Depository, 2024, <i>SNAP & Medicaid: Application Assistance Training</i> . PDF in toolkit.
Receiving Developmental Disability Waiver	Parent's income and assets are not taken into consideration when calculating SNAP benefit amount.	https://www.dhs.state.il.us/page.aspx?item=31371

Special Sitation	Policy	Citation
Parental Control	Children under 22 must apply with their parents.	https://www.dhs.state.il.us/page.aspx?item=13554 https://www.dhs.state.il.us/page.aspx?item=13558
Foster Children	Foster parents can choose to include a foster children in their SNAP Unit. Foster children cannot get SNAP as their own household.	https://www.dhs.state.il.us/page.aspx?item=13563
No Permanent Address	People without a permanent address are still eligible for SNAP. Must make a personal statement to DHS.	https://www.dhs.state.il.us/page.aspx?item=13814
Unaccompanied Minors	Teens who live on their own without family or a legal guardian can apply for their own case without parent permission.	https://www.dhs.state.il.us/page.aspx?item=81057#:~:text=Unaccompanied%20minors%20may%20sign%20their,for%20longer%20than%2090%20days.



Intake Information:

(Note: Additional information may be needed if you are applying for additional benefits)

- Proof of identity found on a Driver's License or State ID
- Full names and date of birth for everyone on the application
- Social security numbers for everyone applying for benefits.
- Alien Registration Number for any person who is applying and not a US citizen
- Gross monthly income for everyone on the application
- Value of everyone's cash, checking, savings, and/or any other type of bank account
- Amount spent on rent or mortgage, renter's/homeowner's insurance, and property taxes
- Amount spent on water, gas, electric, and phone bills
- Amount spent on monthly medical expenses for qualifying members
- Client email

